



**CLOVIS MUNICIPAL SCHOOL DISTRICT
REFERENCE CHECK**

Name of Applicant:

Reference/Employer Name:

Phone:

Dates of Employment:

Reason for leaving employment:

Discharge

Resignation (including resignation in lieu of termination/discharge)

Lay-off

Military duty

Other

Duties and responsibilities of employment:

Was the individual's general conduct satisfactory? Yes No

Would this individual be rehired? Yes No

If the answer is NO, please explain:

Please rate the individual in the following areas:

	Good	Fair	Poor
Disposition, Tact, Ability to Get Along with Others			
Initiative, Resourcefulness			
Safety			
Ability to Perform Duties and Responsibilities			
Aptitude			
Loyalty			

Do you know of any reason why this individual could not perform the job, duties and responsibilities of the position for which (s)he is being considered? Yes No

If the answer is YES, please comment:

Was there any conduct by the individual, which would affect the individual's licensure in the future? Yes No

If you answered YES, please explain:

Any other remarks: