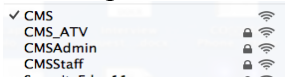


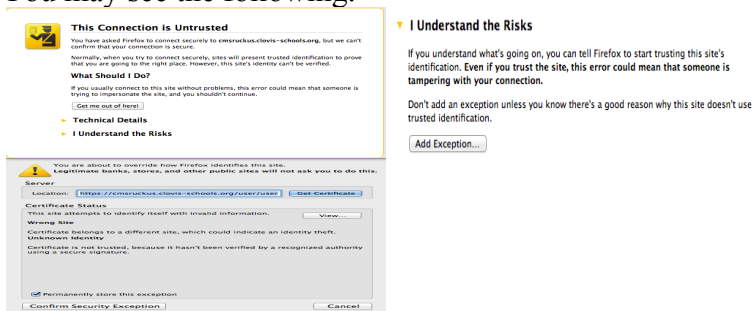
Clovis Municipal Schools Wireless Access Instructions

The Technology Department has created more access to the network for staff by adding new wireless network names (SSIDS). CMSAdmin, and CMSStaff are available wireless networks depending on your job classification. The process below will help staff gain access to websites and applications without the need to authenticate on the network. Do not set up student machines on CMSAdmin and/or CMSStaff wireless networks (SSIDS).



To gain access to these new locations, please do the following:

1. Make sure you are connected to the CMS wireless location
2. Go to the following website <https://cmsruckus.clovis-schools.org/activate>
You may see the following.



3. Click "I Understand the Risks"
4. Click "Add Exception"
5. Click "Confirm Security Exception"

You will see the following website:



6. Type in your network/email username and password (You may be required to reset your network/email password. If so, please call or come by Technology for assistance.)

You will be asked to install a certificate on your machine.



7. Click "Continue"
8. Click "Install"
9. Close System Preferences

Your wireless connection will automatically switch over to either CMSAdmin or CMSStaff once you have completed this process.

If you have any questions please contact Technology.
575-769-4502 CMS Help Desk or EXT. 4502
575-769-4300 Central Office or EXT. 4300