



Welcome Back!

Energy Conservation Program Reminder

Welcome back to another great year at CMS! This year will be full of fun, successes and challenges. Some of the challenges we face are the concerns of budget. We can help ease the pain of these cuts by continuing to have a strong energy program! Remember **TLC**, Thermostats, Lights, and Computers!

Here's how you can do your part to help reach our savings targets:

- Heating and A/C- Only Schools that can adjust thermostats
 - Please ensure that all thermostats are set at 72 degrees during occupied times in classrooms and office areas.
 - Hallway thermostats:
Occupied: Heat 68 degrees A/C 74 degrees
Unoccupied: Heat 60 degrees A/C 80 degrees
 - When leaving for the day, set thermostats to the following set back temperatures: A/C – 80 degrees Heat - 60 degrees
- Keep windows and doors closed when running the Heat or A/C.
- Keep classroom doors closed during occupied times.
- Keep vestibule doors closed at entrances of the building.
- Make sure all computers/monitors have been turned “off”.
- Turn off lights in areas not being used or when leaving classrooms or offices for longer than two minutes.
- Ensure all lights have been turned off in building at end of day.
- Turn off all radios (CD players, stereos, etc).
- Unplug all air fresheners at the end of the day.
- Report water leaks, running toilets or dripping sinks.
- Turn Epson projectors off not in use.