

**TO BE REPRODUCED ON OFFICIAL DISTRICT LETTERHEAD  
(If using this sample)**

**Educational Assistant Qualification Report  
Parents' Right to Know**

Name \_\_\_\_\_

2016-2017 Site Assignment(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2016-2017 Job Responsibilities \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Current Licensure**

Educational assistant holds valid New Mexico Educational Assistant license

**Level of License (Check one)**

- Level 1 (1-3 Year)
- Level 2 (9 Year Standard)
- Level 3 (9 Year Standard Paraprofessional)

**Education (Check all applicable)**

- High School Diploma
- G.E.D.
- College Credit Hours
- A.A. Degree
- Other