New Family Enrollment

For families new to the district who do not have Skyward Family Access and are enrolling students for the first time.

1. Go to: www.clovis-schools.org/registration.html

2. Click on “New Family Enrollment” to begin the process of requesting access.

3. After your access request has been submitted, you will receive an email with your username, password and a link to the online enrollment system in Skyward.

4. Your submitted enrollment application will be reviewed by school staff. School staff will contact you if anything is missing or requires clarification.

New Student Registration

For families who have other students in the district, already have Skyward Family Access and are adding a new student.

1. Go to: www.clovis-schools.org/registration.html

2. Click on “New Student Registration.”

3. Login to Skyward using your username & password.

4. In the top, left of the window, click “Add student” and enter the information requested.

5. Your submitted enrollment application will be reviewed by school staff. School staff will contact you if anything is missing or requires clarification.

Things to know about online enrollment:

- During the enrollment process, you will have an opportunity to upload/attach scanned or digital documents such as birth certificates, shot records and proof of address.

- An enrollment application must be completed for each child attending school.

- The system will automatically assign your child/ren to their zoned school based on your home address. If you intend to request a zone transfer, the process can only be started after enrollment is submitted for your zoned school. Proof of address will be required for all students.

Having difficulties?

Answers to common questions, instructions, videos & tips are available in our Help Guide on the enrollment page: www.clovis-schools.org/registration.html

Call 575-769-4300 for assistance or additional information.

Computers and assistance are available at the district Administration Office, 1009 Main Street from 7:30 a.m.-4 p.m. Monday-Friday.

Elementary, middle & secondary school office staff are available 7:30 a.m.-4 p.m. Monday-Friday.