

# Clovis Municipal Schools Discipline Matrix - 6th -12th Grades

(All confirmed discipline offenses must be entered into Skyward)

*Board Approved 8/24/2021*

The following 6th - 12th Grade Discipline Matrix has been adopted to protect and foster respect for the rights of CMS secondary school students and staff. Infractions of this Discipline Matrix are grouped into three levels based on the severity of the infraction, and each violation of the code may have from one to four levels of consequences. These represent the recommended guidelines in the disposition of discipline situations for 6th-12th grade students. Therefore, depending on the circumstances of the behavior or education status of the student, responses may vary from situation to situation.

**ALL OFFENSES ON THE DISCIPLINE MATRIX REQUIRE PARENT CONTACT.**

**4 Discipline Offenses in at level II or higher in a semester require the start of a BIP**

**In all cases administrative discretion will be exercised.**

**Level I Offenses - Can have a Discipline Action Code of 1-8**

Offense	Code	1st Offense	2nd Offense	3rd Offense	4th Offense
<b>Disorderly Conduct - Bus Disruptions</b>	<b>BUS</b>	Warning	3 Day suspension from bus	5 day suspension from bus	Suspension from bus for the remainder of the semester.
<b>Disorderly Conduct - Dress Code</b>	<b>DRE</b>	Change of Clothes  <i>If Student is Homeless, contact Family Services for appropriate clothing.</i>	Change of Clothes  1-2 Days ISS  <i>If Student is Homeless, contact Family Services for appropriate clothing.</i>	Change of Clothes  3-4 Days ISS  <i>If Student is Homeless, contact Family Services for appropriate clothing.</i>	Change of Clothes  1-2 Days OSS  <i>If Student is Homeless, contact Family Services for appropriate clothing.</i>
<b>Driving Violations</b>		Warning	1 week suspension from driving on campus	Revocation of driving on campus privileges	
<b>Disorderly Conduct</b> (classroom disruption, inappropriate language, cheating, electronics, etc)	<b>DIS CLE LAN CHE ELC</b>	1-2 Days ISS	3-4 Days ISS	1-2 Days OSS	3-4 Days OSS
<b>Tardies</b>	<b>TAR</b>	3rd Tardy - Parent Meeting	5th Tardy - 1-2 Days ISS	7th Tardy - 3-4 Days ISS	10th Tardy - 5-6 Days ISS

**Level II Offenses - Can have a Discipline Action Code of 1-8**

OFFENSE		1st Offense	2nd Offense	3rd Offense	4th Offense
<b>Assault (Verbal) of a student</b> (including intimidating or threatening remarks and/or directed profanity)	<b>ASI</b>	1-2 Days OSS	3-4 Days OSS	5-6 Days OSS, pending Behavior Hearing and possible Alternative Placement***  Counseling	10 Days OSS, Behavior Hearing (possible Expulsion or Alternative Placement)***  Counseling
<b>Assault (Verbal) of a Staff Member</b> (including intimidating or threatening remarks and/or directed profanity)	<b>ASI</b>	3-4 Days OSS	5-6 Days OSS, Behavior Hearing (possible Expulsion or Alternative Placement)***  Counseling	7-10 Days OSS, Behavior Hearing (possible Expulsion or Alternative Placement)***  Counseling	10 Days OSS, Behavior Hearing (possible Expulsion or Alternative Placement)***  Counseling
<b>Bullying</b> ( <u>not</u> based on gender identity, race, color, national origin, or disability)	<b>BUL</b>	1-2 Days ISS  Counseling	1-2 Days OSS  Behavior Intervention Plan (BIP)  Counseling	3-4 Days OSS Behavior Hearing possible Alternative Placement***  Behavior Intervention Plan (BIP) Counseling	5-10 OSS Behavior Hearing possible (possible Expulsion or Alternative Placement)***  Behavior Intervention Plan (BIP) Counseling
<b>Bullying</b> (on the basis of gender identity, race, color, national origin, or disability)	<b>BUR</b> <b>BUD</b>	3-4 OSS  Counseling	5-6 Days OSS  Behavior Intervention Plan (BIP)  Counseling	7-10 Days OSS Behavior Hearing possible (possible Expulsion or Alternative Placement)*** Behavior Intervention Plan (BIP) Counseling	10 Days OSS Behavior Hearing possible (possible Expulsion or Alternative Placement)*** Behavior Intervention Plan (BIP) Counseling

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<b>Disorderly Conduct - Chronic</b>	<b>DIS</b>	5 Days OSS	5-7 Days OSS	7-10 Days OSS Behavior Hearing possible Alternative Placement***	10 Days OSS Behavior Hearing possible Alternative Placement***
<b>Fighting</b> (including instigating, pushing, physical contact)	<b>FIG</b>	3-4 Days OSS	5-7 Days OSS Behavior Intervention Plan Counseling	See Level III Assault/Battery	See Level III Assault/Battery
<b>Graffiti</b>	<b>GRA</b>	1-2 Days ISS Restitution/Cleaning	3-4 Days ISS Restitution/Cleaning	1-2 Days OSS Restitution/Cleaning	3-4 Days OSS Restitution/Cleaning
<b>Suspected Drug/Alcohol Use</b>	<b>ALU</b> <b>DRG</b>	1-2 Days OSS	3-4 Days of OSS Counseling	5-6 Days of OSS Counseling Behavior Hearing (possible Alternative Placement)***	7-10 Days of OSS Counseling Behavior Hearing (possible Alternative Placement)***
<b>Tobacco or Electronic Cigarette Use/Possession</b>	<b>TOB</b>	1-2 Days ISS	3-4 Days ISS Counseling	1-2 Days OSS Counseling	3-4 Days OSS Counseling
<b>Truancy</b>	<b>TRF</b> <b>TRN</b>	1-2 Days ISS Family Services Referral	3-4 Days ISS Family Services Referral	5-6 Days ISS Attendance Contract Family Services Referral	7-10 ISS Attendance Contract Family Services Referral
<b>Weapons</b> (toy or fake)	<b>OWE</b>	1-2 Days OSS, possible Hearing	3-4 Days OSS, Hearing and possible Alternative Placement ***	5-6 Days OSS, Hearing and possible Alternative Placement ***	7-8 Days OSS, Hearing and possible Alternative Placement ***
<b>Level III Offenses - Can only have a Discipline Action Code of 1-8</b>					
<b>OFFENSE</b>		<b>1st Offense</b>	<b>2nd Offense</b>	<b>3rd Offense</b>	<b>4th Offense</b>
<b>ARSON</b> Intentionally set fire with damages equal to or greater than \$250.00	<b>ARS</b>	5 Days OSS, Hearing Restitution <b>Police Referral</b>	5-10 Days OSS, Behavior Hearing and possible Alternative Placement *** Counseling Restitution <b>Police Referral</b>	10 Days OSS, Behavior Hearing (possible Expulsion or Alternative Placement)*** Counseling Restitution <b>Police Referral</b>	10 Days OSS, Behavior Hearing (possible Expulsion or Alternative Placement)*** Counseling Restitution <b>Police Referral</b>
<b>Assault/Battery of a student or staff member</b> Assault-directed threats, words or actions that make someone fear his/her safety  Battery-intentional touching or application of force to a person	<b>AFI</b> <b>AKN</b> <b>AOT</b> <b>ASC</b> <b>ASS</b>	5 Days OSS <b>Police Referral</b>	5-10 Days OSS, Behavior Hearing and Alternative Placement*** Counseling <b>Police Referral</b>	10 Days OSS, Behavior Hearing and Alternative Placement*** Counseling <b>Police Referral</b>	10 Days OSS, Behavior Hearing and Alternative Placement*** Counseling <b>Police Referral</b>
<b>Robbery/Theft</b> Both involve a person taking something that doesn't belong to him/her without permission Robbery-the victim must be present Theft-the victim need not be present	<b>ROB</b> <b>THF</b>	5 Days OSS Restitution <b>Police Referral</b>	5-10 Days OSS, Behavior Hearing and possible Alternative Placement *** Counseling Restitution <b>Police Referral</b>	10 Days OSS, Behavior Hearing (possible Expulsion or Alternative Placement)*** Counseling Restitution <b>Police Referral</b>	10 Days OSS, Behavior Hearing (possible Expulsion or Alternative Placement)*** Counseling Restitution <b>Police Referral</b>

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<b>Criminal Damage</b> (destroying property of others)	<b>CRI</b>	5 Days OSS	5-10 Days OSS	5-10 Days OSS, Behavior Hearing (possible Expulsion or Alternative Placement)***	10 Days OSS, Behavior Hearing (possible Expulsion or Alternative Placement)***
	<b>OVA</b>	Restitution	Restitution		
<b>Vandalism</b>	<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>	Counseling	Counseling
				Restitution	Restitution
				<b>Police Referral</b>	<b>Police Referral</b>
<b>Drug/Alcohol Distribution</b>	<b>ALD</b>	5 Days OSS, Hearing	10 Days OSS, Hearing and Alternative Placement***	10 Days OSS, Hearing and Alternative Placement or possible Expulsion***	10 Days OSS, Hearing and Alternative Placement or possible Expulsion***
		<b>Police Referral</b>	Counseling	Counseling	Counseling
		<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>
<b>Drug/Alcohol Possession</b>	<b>ALC DRG</b>	5 Days OSS, Hearing Possible Restitution	5-10 Days OSS, Hearing and possible Alternative Placement ***	10 Days OSS, Hearing (possible Expulsion or Alternative Placement)***	10 Days OSS, Hearing (possible Expulsion or Alternative Placement)***
		<b>Police Referral</b>	Counseling	Counseling	Counseling
			Possible Restitution	Possible Restitution	Possible Restitution
		<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>
<b>Gang Activity</b> 3 or more individuals who engage in a criminal activity themselves with a common name or sign	<b>GAN</b>	5 Days OSS	5-10 Days OSS	10 Days OSS, Behavior Hearing (possible Expulsion or Alternative Placement)***	10 Days OSS, Behavior Hearing (possible Expulsion or Alternative Placement)***
		<b>Police Referral</b>	Counseling	Counseling	Counseling
		<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>
<b>Sexual Battery</b> Unwanted sexual touching of intimate body parts without consent	<b>SEB</b>	8 Days OSS	10 Days OSS, Behavior Hearing and Alternative Placement***	10 Days OSS, Behavior Hearing and Alternative Placement or possible Expulsion***	10 Days OSS, Behavior Hearing and Alternative Placement or possible Expulsion***
		Counseling	Counseling	Counseling	Counseling
		<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>
<b>Sexual Harassment</b> (includes bullying on the basis of gender identity)	<b>SEH</b>	8 Days OSS	10 Days OSS, Behavior Hearing and Alternative Placement***	10 Days OSS, Behavior Hearing and Alternative Placement or possible Expulsion***	10 Days OSS, Behavior Hearing and Alternative Placement or possible Expulsion***
		Counseling	Counseling	Counseling	Counseling
		<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>
<b>Trespassing</b>	<b>TRS</b>	Trespass Notice from Police Dept.	<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>
<b>Weapons Violation</b>	<b>HGP RSP OFP MFR KNI</b>	5 Days OSS, Hearing and Alternative Placement or possible Expulsion***	10 Days OSS, Hearing and Alternative Placement or possible Expulsion***	10 Days OSS, Hearing and Alternative Placement or possible Expulsion***	10 Days OSS, Hearing and Alternative Placement or possible Expulsion***
			Counseling	Counseling	Counseling
		<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>	<b>Police Referral</b>

NOTE: THE DISCIPLINARY OPTIONS MAY BE ESCALATED BY THE ADMINISTRATION SHOULD CIRCUMSTANCES WARRANT

\*\*\*Alternative Placement may include a remote learning